



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

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COMMISSIONERS

Ethridge A. King, Jr.
Polyxane S. Cobb
Peter Sheinfeld
Larry Ward

EXECUTIVE DIRECTOR

Tanya L. Ford

ASSISTANT DIRECTOR

Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING

Minutes of March 5, 2014

The meeting of the Cambridge Election Commission was called to order at 5:30 p.m. at the Election Commission offices, 51 Inman Street. Present were Commissioner Ethridge King, Chair, Commissioner Polyxane Cobb, Commissioner Peter Sheinfeld, Commissioner Larry Ward, and Assistant Director Lesley Waxman. Executive Director Tanya Ford is on vacation.

I: MINUTES

The Minutes of February 12, 2014 were reviewed.

Motion: To approve the Minutes of February 12, 2014

Moved: Commissioner King

Seconded: Commissioner Sheinfeld

The Motion passed: 4-0

I: REPORTS

Executive Director's Report

None

Assistant Director's Report [see attached]

The Assistant Director reported that the Census forms went out on February 18, 2014 and the multi-unit forms went out on February 19, 2014. There is a typo that went uncaught: the exchange on the phone number is given as -439- instead of -349-. That has been corrected on the blank forms held at the office and will be correct for the second round of forms sent out in a couple of months.

The Assistant Director noted that the ballots and election materials from the March 6, 2012 presidential primary could be disposed of.

Motion: To dispose of the ballots and election materials from the Presidential Primary of March 6, 2012 pursuant to 42 U.S.C. Section 1974..

Moved: Commissioner King

Seconded: Commissioner Ward

The Motion passed: 4-0

The City Manager has informed all departments that the living wage has been increased by 1.37%. All Inspectors hourly wage will now be calculated at that amount. This does, however, further reduce the difference between the wage of Inspectors and that of Wardens and Clerks. Because the latter have more responsibility and are more deeply trained, it was the feeling of the Commissioners that, when she returns, the Executive Director should ask the City Manager to allow us to increase the wages for Wardens and Clerks. Commissioner Cobb suggested that it might be a good idea to create a standard for those wages at 1.XX% percent (1.25% was suggested by Commissioner Cobb) of the Inspector wages. This would eliminate the problem of having to

revisit the wage issue every year. The other Commissioners agreed that a percentage, as opposed to a fixed dollar amount, made more sense.

LHS has provided a preliminary estimate for the cost of new voting machines and for initial programming of the memory cards for municipal elections. [see attached]

The School Committee year-end finance report for Richard Harding, Jr. which was due on January 21, 2014 has been filed. There were errors. The Treasurer of the campaign will provide a corrected version.

Commissioner Reports

There were no Commissioners' reports.

III: ACTION AGENDA

Unfinished Business

There was no unfinished business.

New Business

The next meeting of the Board of Election Commissioners was set for Wednesday, March 26, 2014 at 5:30 p.m. at Commission Offices, 51 Inman Street.

Motion: To adjourn at 6:07 p.m.

Moved: Commissioner Cobb

Seconded: Commissioner King

The Motion passed: 4-0

A True Record

Attested by: _____


Polyxane S. Cobb, Secretary